Jefferson School District

Official Minutes of the Special Meeting
Of the Board of Trustees
December 9, 2021

Present: Phil Raya, Vice President; Brian Jackman, Clerk; Pete Carlson, Member; Debbie Wingo, Member; Jim Bridges, Superintendent

In attendance: Celli Coeville, Administrative Assistant

I. OPEN SESSION – 5:30 PM
- a. Call to Order at 5:34 PM
- b. Roll Call to Establish Quorum – Mr. Wells was absent
- c. Approval of Agenda-

MSA (Carlson/Wingo) – Approve the agenda

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Raya, Wingo		Wells	

- d. Welcome
- e. Pledge of Allegiance

II. PUBLIC HEARING – No public comments for items not on the agenda.

III. BUSINESS AND FACILTIES

3.1 JSD Educator Effectiveness Funds (EEF) 2021-2026 Spending Plan - This was an informational item. Pete Carlson requested that administration remove the allowable uses of funds from the document. The Board determined to only add allowable uses that the District will utilize.

ADJOURNMENT – MSA (Carlson/Jackman) 5: 43 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
December 14, 2021

Present: Dan Wells, President; Phil Raya, Vice President; Brian Jackman, Clerk; Pete Carlson, Member; Debbie Wingo, Member; Jim Bridges, Superintendent

In attendance: Dena Whittington, Chief Business Officer; Emily Stroup, Director of Human Resources; Monica Emeldi, Director of Special Education; Sarah Steen, Curriculum Coordinator; Tessa Bunch, Christina Orsi, Ken Silman, Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:37 PM
b. Roll Call to Establish Quorum – all members were present
c. Approval of Agenda-
d. Public Comment on Closed Session Items

MSA (Carlson/Jackman) – Approve the agenda
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:30 PM

Welcome from Board President Mr. Wells
Pledge of Allegiance
Reorganization of the Board of Trustees
Superintendent's Report

In Closed Session-

MSA (Jackman/Raya) - For certificated employees, the Board approved the new hire for employee #'s 12246 and 12247; the re-hire of employee # 12248 and the resignation of employee # 12249. For classified employees, the Board approved the new hire for employee #'s 12250, 12251, 12252, 12253, 12254, and 12255, the new position for employee #'s 12256, 12257, and 12258.
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

Annual Reorganization of the Board-
MSA (Wells/Wingo) nominate Phil Raya as Board President.
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

MSA (Raya/Wingo) nominate Brian Jackman as Vice President, and Pete Carlson was selected as Clerk.

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Committee Representatives were confirmed as presented with Mr. Carlson electing to participate on the County School Board's Association Committee.
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

Superintendent's Report – Dr. Bridges provided an update of District COVID information. Since November's Board Meeting there have only been six positive COVID cases District wide. And since Thanksgiving Break we have only had two cases. Dr. Bridges thanked Ms. Orsi and the Tom Hawkins staff for hosting a monthly site visit. Dr. Bridges was at Hawkins last week and toured the campus along with other administrators. He appreciated the opportunity to see all of the great things they are doing at Tom Hawkins School.

Dr. Bridges offered congratulations to Pranvi Rikkamalle, a 6th grade student at Anthony Traina School, who is the San Joaquin County Spelling Bee champion for the Elementary Division. Congratulations also to 5th grade Jefferson student, Praneet Kumaravel, who took 2nd place. Both students will represent San Joaquin County at the State Spelling Championships in May.

Dr. Bridges noted that the District has 304 students in Tracy Hills and the Ellis development has 209 students to date, respectively. Dr. Bridges wished students and staff a Merry Christmas, Happy Holidays and a Happy New Year.

III. PUBLIC COMMENT – there were no comments from the public

IV. APPROVAL OF THE CONSENT AGENDA
4.1 Minutes – Regular Board Meeting November 9, 2021
4.2 Warrants – November 2021
4.3 Financials – November 2021
MSA (Jackman/Carlson) approve the consent agenda as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

V. EDUCATIONAL SERVICES
5.1 Student Enrollment – The District continues to sees an increase in enrollment. Our enrollment is at 2,325 and last year enrollment was 2,229.

VI. PERSONNEL SERVICES

VII. BUSINESS AND FACILTIES
7.1 November 2021, Fiscal Year 21-22 Budget Adjustments -
MSA (Wingo/Jackman) approve the November 2021, Fiscal Year 21-22 Budget Adjustments as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.2 2021-2022 First Interim – CBO, Dena Whittington, reviewed the First Interim budget update for the school year, and indicated that there will be another budget update in March. The majority of the District's funding comes from the Local Control Funding Formula (LCFF) which is based on our average daily attendance (ADA) count. Ms. Whittington clarified that the District has a hold harmless with the State and we do not get penalized for declining enrollment until the subsequent year. The District is being funded on 2,235.78 ADA, which is from 2019-20, P-2 before the 2020 school closure.

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This year's P-2 in April will be used to fund our following year. There are four calculations for LCFF which are base funding and three additional sources comprised of grade span adjustment, a supplemental allowance and transportation. The District is projecting a decrease in funding for unduplicated pupil count due to demographic changes. The District also received federal, state and local funding. The District's 2021-22 First Interim amount is $20,563,946. Ms. Whittington shared a breakdown of the one-time grants and indicated how the funds are apportioned. She also provided a breakdown of the payment schedule for different District funding sources, illustrating when the funds are actually received by the District.

Ms. Whittington showed the District's First Interim expenditures. The majority of First Interim expenditures are salary and benefits, which is normal for a school district. The District did have an increase in expenditures which will be covered by grants. Next steps were shared and the 2021-22 budget will be updated at Second Interim. The District is working closely with San Joaquin County to ensure that we are compliant with the requirements for our one-time grant spending. Mr. Wells expressed concerns with the District continuing to project declining enrollment out three years considering the growth the District is seeing.

MSA (Wingo/Carlson) approved the 2021-2022 First Interim as presented

Ayes – 4	Nays – 1	Absent – 0	Abstain – 0
Carlson, Jackman, Raya, Wingo	Wells		

7.3 Education Effectiveness Funds (EEF) 2021-2026 Spending Plan –
MSA (Carlson/Wells) approved the Education Effectiveness Funds (EEF) 2021-2016 Spending Plan as presented

Ayes – 5	Nays – 0	Absent – 0	Abstain – 0
Carlson, Jackman, Raya, Wells, Wingo			

7.4 Update on Corral Hollow Elementary School (CHES) – Dr. Bridges provided a construction update for Corral Hollow Elementary School (CHES). Dr. Bridges shared direct construction costs, general conditions and lease-leaseback fees for a total project cost without contingencies of $54,750,000. The soft costs of $4,982,299 were also listed. Soft costs are fees such as legal services, testing fees, and architectural fees to name a few. Dr. Bridges shared the district sources of funding to date which total $35,420,898 of on hand funds, which amounts to a budget shortfall of $24, 311, 567. When we were looking at construction costs in 2014-2015, the District was looking at $350-$400/sq. ft. The District increased its projection to roughly $500/ sq. ft. This amount has increased and the District is looking at $700/sq. ft. which is almost double what the Jefferson School rebuild was. The District is faced with some questions. Are the construction costs going to be the new norm or is there a chance that things will balance out at some point? Do we have to change the scope of the project, or change the project to try and bring the costs down or look at additional funding? If we believe construction costs will be coming down in general and if that's the case, should we wait and rebid the project once construction costs stabilize?

Next steps are that we are reviewing bids and trade coverage with our architects. The District is reviewing the bids and the trade coverage with Otto Construction and PJHM. The District should be able to offer a plan late in January.

7.5 JSD GO Bond Program and Refunding Brief - Dr. Bridges introduced Shin Green from Eastshore Consulting who will be providing information regarding three items on the agenda today. Mr. Green discussed background information on General Obligation Bonds or GO Bonds. Municipal entities such as school districts typically use GO Bonds to fund a portion of their long-term capital facility needs. GO Bonds are voter authorized, are repaid from local property taxes, and are backed by the unlimited, full-faith and credit pledge of a district's tax base. Mr. Green discussed different

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types of GO Bond elections, as well as the school bond measures conducted under Prop. 39 or Prop. 46.

Mr. Green discussed the District's Measure J Bond Summary. $35.4 million was approved by voters back in 2010. Series A was issued in 2011 and raised $6.4 million. In 2013 Series B was issued for roughly $23 million and Series C was issued in 2014 for $ 3.8 million for a total election of $33.2 million of the approved $35.4 million. Mr. Green also discussed the repayment ratios and redemption rates for each of the series.

Mr. Green discussed the benefits of refinancing bonds and current market dynamics. Refinancing GO Bonds allows for a reduction in repayment requirements by taking advantage of the reduced term of bonds as time passes. He explained that this is similar to refinancing a 30-year home mortgage with a 15-year mortgage. Traditionally, public entities issue "tax-exempt" bonds to facilitate public infrastructure projects, such as school improvements. Currently taxable rates have gotten as low as tax exempt rates, and now is the time to take advantage of lowered interest rates. Under current market conditions, refinancing Series A is projected to reduce repayments by over $2 million in total, reducing tax requirements through 2040.

Mr. Green discussed refinancing Series B & C GO Bonds. He noted that under current market conditions, the advance refunding of portions of Series B and C GO Bonds can reduce repayment requirements by over $20 million. Given low current interest rates, it makes economic sense to refinance portions of the Series B and Series C GO Bonds. Mr. Green explained that the District can refund all of the bonds at the same time. Doing one reissuance allows for better management of savings across the series to produce a more level lowering of repayment requirements, there is a reduction to issuance-related costs and it can reduce the impact on staff workloads. Refinancing is an efficient way to look at the future, so our tax payers have a steady tax rate. Mr. Green proposed that we refinance our bonds and access the remaining funds available. Mr. Green outlined the issuance process and provided a timeline for next actions.

7.6 Board Reading of a Resolution Providing for the Issuance and Sale of the Jefferson School District's General Obligation Bonds, 2010 Election, 2022 Series D, which Proposed Bonds Allow for the Compounding of Interest, in the Aggregate Principal Amount not to exceed $2,189,267.90 including Capital Appreciation Bonds, and Presentation of a Financing Plan- Mr. Green spoke about AB 182 and the process which requires a reading of the resolution. AB 182 applies only for Series D which is for new funds, and it sets out terms and limitations of the bond. Mr. Green provided oversight of each area of the bond resolution which will come forward to the Board next month for approval. The official name of the resolution is Resolution Authorizing the Issuance and Sale of General Obligation Bonds, 2010 Election, 2022 Series D, of the Jefferson School District in the Aggregate Principal Amount of not to Exceed $ 2,189,267.90, including Capital Appreciation Bonds.

7.7 Underwriter RBC Capital Markets, G-17 Disclosure Letter
MSA (Wingo/Jackman) approved the Underwriter RBC Capital Markets, G-17 Disclosure Letter as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.8 Agreement with Kango for Transportation Services
MSA (Wells/Carlson) approve the Agreement with Kango for Transportation Services as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.9 Agreement with KidzJET for Transportation Services- Ms. Whittington indicated she wanted this item brought to the Board for approval as the turnaround to provide transportation for students

requiring this service is very short. The District currently does not have any students who require these transportation services.
MSA (Wingo/Jackman) approve the Agreement with KidzJET for Transportation Services as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

VIII. BOARD DISCUSSION AND REPORTS

8.1 Board Meeting Calendar of Regularly Scheduled Meetings, 2022- 2023
MSA (Carlson/Wells) approve the 2022-2023 Board Meeting Calendar of Regularly Scheduled Meetings as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

8.2 Items for the Next Board Meeting- GO Bond, Resolution, Corral Hollow Update, Child Nutrition update

ADJOURNMENT – MSA (Wells/Carlson) 8:21 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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